



Committee Members: Ann Lynn – Klamath County; Maureen Graham – Jackson County; Kim Miller – Options; Jan Kaplan – Curry County; Ginger Swan – Coos County

JBH Staff: Dave Bast, Bob Furlow, Mike Sewitsky, Ann Ford, Patty Terhune

Ann Lynn called the meeting to order at 10:15 a.m.

Consent Calendar				
Approval of 10/05/09 Meeting Minutes	Ann Lynn asked if there were any questions or changes for the meeting minutes of 10/5/09, of which there were none. The minutes were approved as presented.	None	N/A	N/A
Approval of 01/25/10 Meeting Minutes	Ann Lynn asked if there were any questions or changes for the meeting minutes of 1/25/10, of which there were none. The minutes were approved as presented	None	N/A	N/A
Updates				
Wraparound Demonstration Project	<p>Dave Bast provided a brief update on the project in terms of the number of applicants, the application process within the JBH region.</p> <p>Kim Miller added that even the application in the region is not approved it has begun the process of building relationships between the various agencies for potential further cooperation's.</p> <p>Maureen Graham added that a decision was made to employ the grant writer to keep working on the proposal so that the region has that product as a guide for the future, even if this site is not adopted.</p>	None	N/A	N/A
AIM High	<p>Dave Bast provided copies of meeting materials from the last meeting for the AIM Project in Salem. Dave Bast explained a timeline of the start of the projects as well as the funding that will come with the project(s).</p> <p>The group discussed what service areas this covered and the vagueness being shown in information being provided. At this point, it appears to be around residential services. Dave Bast explained that, currently, the heavy emphasis is on alternative housing. There was some talk for outpatient services. The group discussed how the funding could potentially look for this type of project and some of the potential issues on the funding side. They also talked about some of the risks involved in the placement of high risk individuals.</p>	None	N/A	N/A

	<p>Dave Bast encouraged the Mental Health Directors to talk to AOCMHP to get as much detail as they can on this project. The Mental Health Directors agreed that if one was able to attend that questions from the other Mental Health Directors be sent to that individual for the AOCMHP meeting this week. The Mental Health Directors requested having the State come down to the region for a more in-depth discussion on this project.</p> <p>In conclusion, the group agreed it is necessary to get more detail from the AOCMHP meeting this week, for JBH to pursue a face-to-face meeting with the State and the Mental Health Directors and to find out how serious the time frame being presented is.</p>			
Business for Action				
<p>Policies to be presented to the Executive Committee in February</p>	<p>Ginger Swan thanked JBH for sending out the information to the QA group and getting their feedback. Ann Ford returned the thanks for the collaborative process.</p> <p>1. Credentialing Process</p> <p>Ann Ford explained that this policy is pretty much the same as the one presented in February with a few minor changes, which she explained in detail.</p> <p>The groups discussed how to handle those individuals and/or agencies providing services but are not contracted with the county, which is verifying licensure and that they are not barred from practice.</p> <p>The group discussed a 60-day timeline from once it presented to the QA Committee when policies are being created or revised. The Mental Health Directors requested that they be copied on the correspondence going to the QA Committee.</p> <p>The committee discussed Section VI – Procedure for Addressing Concerns with Providers – and if it was more appropriate in a stand alone policy versus being in this policy. Following discussion, it was agreed to remove Section VI and make it a stand alone policy for now. If, at a later time, it becomes appropriate to be under the Credentialing Policy it can be moved back under the policy.</p> <p>The committee discussed the hiring of peers and how they should fit into the credentialing process. It was agreed, for the sake of clarification, to add “billable” to the language to Part III, Section A, Item 9.</p> <p>Consensus of the Mental Health Directors is to move the policy forward for Board Approval with the suggested changes.</p>	N/A	N/A	N/A

	<p>2. Critical and Reportable Incidents – TABLED</p> <p>To allow more changes to be made at the QA level. A new draft will be sent to the Mental Health Directors for input.</p> <p>3. Revised Fraud, Waste and Abuse</p> <p>Ann Ford explained the changes made to the policy. The group discussed concern over the vague definition of the term “Waste” and suggested some training to go over this subject. Ann Ford explained that the only training being offered by the State is at the MHO Level. The Mental Health Directors suggested that JBH suggest to the State that they video the training so that County Compliance officers could be included. Ann Ford will also provide feedback to the Mental Health Directors on the training.</p> <p>Consensus of the Mental Health Directors is to move the policy forward for Board Approval.</p> <p>4. TPA Delegation and Oversight</p> <p>Ann Ford provided an updated copy of the draft and explained the changes made to the policy. The group discussed the varying timeline for claims processing in this policy versus the Claims Processing policy. Bob Furlow explained in detail why they vary.</p> <p>Maureen Graham made a formal request to revisit the Claims processing policy and explained some of the issues with the encounter data not going in; even when a claim is denied. It was agreed that the format for discussing the Claim Processing and Deadline policy would be in an email format.</p> <p>Consensus of the Mental Health Directors is to move the policy forward for Board Approval with the suggested changes.</p>			
<p>Policies to be presented to the Executive Committee in March</p>	<p>1. ECMU Referrals and Appeals</p> <p>The group felt that this policy still needs a lot of work and that, in its current format, would entail a lot of time on the county side. Ann Ford explained that this policy will be discussed at the Acute Council meeting on March 4th. Ann Lynn suggested that the Mental Health Directors directly involved with ECMU referrals have a conference call with JBH staff prior to the meeting to go over some of the issues with this policy and what should or should not be in there. The group discussed the purpose of the Acute Care Council as well as who should be involved on the council. It was agreed that the Acute Care Council be reorganized.</p>	<p><u>ECMU Referrals and Appeals</u> JBH Staff to hold a conference call with the Mental Health Directors to have a detailed discussion on the policy prior to March 4th.</p>		

	<p>Ann Ford will have Frank Kennedy coordinate a conference call with the Mental Health Directors prior to the meeting with the Acute Care Council on March 4th.</p> <p>This policy will be tabled for Board approval until further notice.</p> <p>2. Discharge Interviews</p> <p>Ann Ford explained that the purpose of the policy is to come up with a more standardized process at the time of discharge.</p> <p>Tabled for Board approval until further notice.</p>			
County CMHP Contract Revisions for 07/01/10	<p>Dave Bast explained that in light of the many changes that have taken place in the MHO contract since the CMHP contract was issued in 2007 that JBH legal counsel was asked to go back and review the County CMHP contract that was issued in 2007. He explained that a new draft has been presented to each counties legal counsel, as well as the CMHP Directors and JBH Board of Directors. This draft contract would not take effect until 7/1/10 in order to allow time for the counties to review it with their legal counsel.</p> <p>Bob Furlow explained the reasoning behind changing the contract to have a two year term instead of no end date. It was asked that JBH staff get clarification in JBH Counsel's letter about the contract having an automatic annual renewal.</p>	JBH Staff to get clarification from it's legal counsel on the contract auto-renewing after one year.		
Input for future meetings				
Budget Committee – Citizen Members	The purpose of this topic was to inform the Mental Health Directors of the need for some additional citizen members for JBH's Budget Committee. JBH asked that names be given to Patty Terhune.			
Items added by CMHP Directors				
	<p>Reiterated from above to revisit the Claims Processing and Timeline policy.</p> <p>The group requested that the retreat not be held off until April or May so as to avoid losing any effectiveness of the retreat. Dave Bast suggested that until a date can be met that perhaps Gina Nikkel, as the moderator, does some leg work in the meantime.</p>			
Public Comment	Dave Bast commented that he appreciated the tone and tenor of this meeting as well as the feedback provided by this committee.		N/A	N/A

Meeting adjourned at 12:10 p.m.