



**JBH EXECUTIVE BOARD  
MEETING MINUTES**

**MEETING DATE:** February 22, 2010

**MEETING TIME:** 1:00 – 4:00

**MEETING LOCATION:** JBH Conference Room

**BOARD PRESENT:** John Elliott – Klamath County; Dave Toler – Josephine County; Dave Gilmour – Jackson County; George Rhodes – Curry County; Kevin Stufflebean – Coos County

**JBH STAFF:** Dave Bast, Bob Furlow, Ann Ford, Patty Terhune

**CMHP DIRECTORS:** Ann Lynn – Klamath County; Ginger Swan – Coos County; Jan Kaplan – Curry County; Kim Miller – Options; Maureen Graham – Jackson County

Board Member Commissioner Elliott called the meeting to order at 1:00 p.m. and asked for introductions.

**CONSENT CALENDAR**

**Board Meeting Minutes of 01/25/10**

Commissioner Elliott asked if there were any questions or corrections to the meeting minutes for, of which there were none.

Commissioner Elliott noted a change in agenda, under Report, which was the addition of the Adult Mental Health Initiative.

**Motion: Commissioner Stufflebean motioned to approve the minutes as presented and Commissioner Rhodes seconded. Motion approved by all.**

**REPORTS**

**County CMHP Contracts**

Dave Bast explained the process under the MHO contract with the State. He also explained that the last County CMHP Contract was issued in 2007 and that by JBH legal counsel reviewing it in comparison to the 2010 MHO contract he felt it necessary to revise the County CMHP Agreement. He explained the revised contract has been sent to each of the Counties legal counsel, as well as the JBH Board of Directors and County CMHP Directors. The proposed effective date is 07/01/10. Dave Bast explained some of the efforts at the State level in having the MHO Agreement and FCHP agreements somewhat mirror each other.

Commissioner Elliott noted for the record that Klamath Counsel has changed from Dan Bunch to Dave Groff. He then asked for the timeline on delivery of the contract. Dave Bast asked that in order for it to go into effect July 1<sup>st</sup>, JBH would like any feedback before the end of June to allow for time to make any changes.

### **Financial Report**

Dave Bast provided a report of the financials for January 2010. Bob Furlow pointed out that the number of members in the region continues to go up and will more than likely continue to increase through the better part of 2010. Dave Bast commented that JBH is beginning to get some pressure from AMH in terms of the fluctuation in the financial reporting each quarter as well as some counties consistently being in the red; and wanting JBH to monitor to that. For clarification, Dave Bast explained that the concern from the State stems from some agencies, by not being fiscally responsible, have caused them to unexpectedly close their doors and thus shorting the resources available in certain areas.

It was requested that if the State is relying on a certain set of reports, that there be some training in the region on standardizing those reports. Bob Furlow informed that group that JBH would gladly arrange that kind of training as the State has just offered up training for anyone interested.

Ginger Swan requested a report that would show an actual budget, or cost, for the report on Children's Initiative Monthly Expenses. The group discussed the amount of money being received and how to appropriately utilize those resources while still building up the reserves. The Board discussed what the appropriate level of reserves should be while also keeping in mind the current situation of the State's budget and what it will do to make up for it's deficit. JBH is currently working on a supplemental budget which will be presented in March. Once that is presented, the JBH Board of Directors can provide some input as to what they would like to reserves to be.

**Motion: Commissioner Toler motioned that the financial report be received and Commissioner Stufflebean seconded. Motion approved by all.**

### **Retreat**

Dave Bast explained that the retreat is a suggestion of the Mental Health Directors and that JBH supports the idea. He explained the issue of finding an agreeable date. Commissioner Elliott commented that he would like to have the retreat before the Budget meetings. Commissioner Toler agreed that it needs to be a higher priority. Commissioner Stufflebean suggested that we consider holding the meeting somewhere like Salem since a lot of the times that is where the Commissioner are for meetings. A proposed date of Saturday, April 3<sup>rd</sup> from 10:00 a.m. – 3:00 p.m. in Grants Pass was made. JBH Board and CMHP Directors will let Patty Terhune at JBH know by Wednesday, February 24<sup>th</sup>. Maureen Graham suggested that the idea of having Gina Nikkel conduct interviews prior to the retreat to have prepared for that meeting.

### **Budget Committee – Citizen Members**

Dave Bast explained that this report was provided in order to allow time for the counties to find some citizen members to serve on JBH's Budget Committee. Names for nomination are to be sent to Patty Terhune at JBH.

### **JBH Board Update Report**

Dave Bast provided a detailed report of the JBH Board Update report.

### **Adult Mental Health Initiative**

Dave Bast provided an update on the first planning meeting that took place with the State around the new Adult Mental Health Initiative including how they are talking it would be funded, the services included and the timelines. The Board discussed how the vagueness in the beginning of this project makes it hard to determine if this is something to commit to in such an early phase. There was in-depth discussion on the pros and cons of such an initiative, how it can affect counties from both funding perspective as well as a service delivery perspective.

Dave Bast explained that he has encouraged the Mental Health Directors to contact AOCMHP or the State to give them their perspective on this initiative.

Commissioner Elliott expressed concern over the timing of this initiative in term of the processes that JBH and the region are just now getting in place and being able to handle something of this scope on top of all of that.

Following discussion it was agreed that the individuals participating on behalf of JBH, the counties and the region would continue to monitor the discussions before making any decision by March 15<sup>th</sup>.

As a directive to JBH staff, the Board requested that JBH coordinate with Commissioner Gilmour to see if a legislative luncheon with Senator Bates at the JBH Annual Meeting on June 28<sup>th</sup>.

## **ACTION ITEMS**

### **Policies and Procedures**

Dave Bast explained that each year when the MHO Contract is finalized, it typically results in the revision or creation of Policies and Procedures.

Ann Ford explained that the majority of the changes made to the policies were word-smithing and not significant as to the intent of the policies. She explained that the process in the development of these policies was that they were submitted to both the QA Committee and the Mental Health Directors and both groups provided input. She added that this process is a good improvement from what has done in the past.

#### **1. Credentialing Process**

Ann Ford explained that in meeting with the Mental Health Directors it was agreed that Section VI of the policy would be removed from this policy and be made a stand alone policy. On page 6, #9 would have it added that it is a billable mental health services.

Commissioner Elliott pointed out a correction of duplicate wording on page 10, Part 5, a, 1 to remove the duplicate “upon request” wording.

**Motion: Commissioner Toler motioned to approve the policy as amended and presented at this meeting and Commissioner Gilmour seconded. Motion approved by all.**

#### **2. Critical and Reportable Incidents – TABLED**

To allow more work to be done by the QA and CMHP Committees this policy was tabled for approval.

Commissioner Toler suggested that the third paragraph under the Purpose of the policy be the opening paragraph of that section.

#### **3. Revised Fraud, Waste and Abuse**

Ann Ford explained that this version includes the new push by the State on “Waste”. She explained the new changes made in the policies at the suggestion of the Mental Health Directors.

**Motion: Commissioner Toler motion to approve the policy as presented and Commissioner Stufflebean seconded.**

**Commissioner Gilmour commented that some the language in the policy could potentially allow JBH to sue one of its Counties which could be a conflict of interest. Bob Furlow explained that JBH's counsel recognized that issue and has addressed it in the revised 2010 CMHP Contract recently sent to each County Counsel.**

**Motion approved by all.**

#### **4. TPA Delegation and Oversight**

Ann Ford explained the new changes made to the policy at the suggestion of the Mental Health Directors.

**Motion: Commissioner Stufflebean motioned to approve the policy as presented and Commissioner Toler seconded. Motion approved by all.**

#### **PUBLIC COMMENT**

Kim Miller advised that Gina Nikkel had responded to April 3<sup>rd</sup> for the retreat that she is unable to attend and has suggested April 10<sup>th</sup>. It was agreed to tentatively move the Retreat date to April 10<sup>th</sup>, pending responses from the group.

#### **ADJOURNMENT**

Meeting adjourned at 2.54 p.m.