



**JBH EXECUTIVE BOARD
MEETING MINUTES**

MEETING DATE: March 23, 2009 – 1:00 – 4:00

MEETING LOCATION: JBH Conference Room

BOARD PRESENT: John Elliott – Klamath County; Dave Toler – Josephine County; Dave Gilmour – Jackson County; George Rhodes – Curry County; Kevin Stufflebean – Coos County (by telephone)

JBH STAFF: Dave Bast, Bob Furlow, Mike Sewitsky, Patty Terhune,

COUNTY MENTAL HEALTH DIRECTORS: Ginger Swan, Coos County; Maureen Graham, Jackson County; Joe Adair, Curry County

COUNTY STAFF: Colette Fleck, Klamath County

Board Chair Commissioner Elliott called the meeting to order at 1:00 p.m. and asked for introductions.

CONSENT CALENDAR

Minutes of Board Meeting 01/27/09 and 02/23/09
Commissioner Elliott asked for a comments or changes to the minutes, of which there none.
Commissioner Elliott asked for a motion to approve the minutes as presented.
Motion: Commissioner Toler motioned to approve the minutes of 01/27/09 and 02/23/09 and Commissioner Rhodes seconded. Motion approved by all.
JBH Update Report
Dave Bast explained that the report was to provide an update as to what JBH staff is working on and asked if there were any questions. Commissioner Rhodes asked about the recruiting of Spanish speaking individuals for the Spanish Language Satisfaction Survey and how that staffing is being supported at the county level. Dave Bast explained that this really pertains to the State requirement of having written materials in Spanish as well as Spanish-speaking staff at the County level and that most Counties already have a Spanish speaking person on their staff.
Commissioner Elliott asked for a motion to receive the JBH Update Report.
Motion: Commissioner Toler motion to approve the JBH Board Update Report and Commissioner Rhodes seconded. Motion approved by all.
Credentialed Status of JBH Counties and Contracted programs
Dave Bast explained that this item had been on the February agenda but because there was not a quorum present the item was moved to the March agenda. Bob Furlow added that the list was read into the January minutes.
Commissioner Elliott informed the Board that Klamath County had just completed its site review with the State and it seems that

they are going to be reinforcing the Counties credentialing powers. So, it's not necessarily just JBH that will do the credentialing but will also be the Counties that will have that authority and support of the State to credential the programs in their counties. Dave Bast added that by having the multiple reviews, JBH and the Counties, reaffirms that the collaborative effort is helping agencies be better prepared for the State's site visits.

Commissioner Elliott asked if there was anything else on the credentialing. Dave Bast commented that for the JBH Staff the credentialing process has been very positive and good training experience.

ACTION ITEMS

Regional Reinvestment Grants

Dave Bast explained the review and recommendations from the Regional Reinvestment Grant Committee and the Regional Mental Health Directors, the recommendation to the Board is to approve two of the three grant applications.

Kim Miller commented that the committee was very comfortable with grant for Coos County. There was concern with the grant for SOASTC being that this project is piece of a larger project that had already received a grant of \$70,000 over three years. The committee felt that the grantor should know that all grants should come in at the same time and that there shouldn't be multiple grants for a single project.

Ginger Swan added that this round of discussions of the Regional Reinvestment Grant Committee was more around re-writing the policy; mostly around the requests for funding of trainings potentially as a separate process. Dave Bast explained that following the discussion with the Mental Health Directors, JBH's Finance Manager is looking at creating a separate line item in the next budget year for trainings.

Commissioner Toler asked if the grant year was on the fiscal year and how often the Regional Reinvestment Grant committee looked at proposals. Dave Bast stated that the grant year was the fiscal year. Bob Furlow explained that Regional Reinvestment Grant Committee looks at proposals on a quarterly basis and this last round the proposals were due February 15 and the next round due May 15. Bob Furlow explained that entities awarded a grant provide a report to JBH on quarterly basis as to the distribution of those monies. The policy does set a maximum that can be provided and that the grant is capacity building and not an ongoing operational kind of cost. Commissioner Toler suggested that the Board be given, along with the grant budget, a summary of what has been awarded so far and what kind of income comes on an annual basis. Bob Furlow explained the application process and that with some of the training requests coming in a somewhat haphazard manner JBH created a "short form" for these kinds of requests rather than have them go through the full applications process.

Commissioner Elliott commented that in this month's financial report shows a \$40,000 budgeted item for the grants and asked if this was the first round of new grants for that budget item, which Bob confirmed it was.

Commissioner Toler asked of the Board if they were comfortable with the additional line item. Commissioner Elliott also suggested that the Board receive some sort of outcome post grant review of the Regional Reinvestment grants; both ongoing and new.

Dave Bast explained that one of the past problems is that the applicant due to a variety reasons does not start the project on time. He expressed concern over there not being a closing of the loop or some kind of sanction if the grant does not have a successful outcome. Bob Furlow explained that in recent months quarterly payments have been held if the required quarterly report is not received.

Action: JBH staff to supply a quarterly report on the status of the Regional Reinvestment program, how many grants there are, what are completed and the outcomes.

Motion: Dave Toler motioned to direct JBH Staff to supply a quarterly report on the status of the Regional Reinvestment program, how many grants there are, what are completed and the outcomes. Commissioner Gilmour seconded. Motion approved by all.

Commissioner Toler motioned to approve the recommendations below from the Committee dated March 11, 2009 and Commissioner Gilmour seconded:

1. **Approval of:**
Mental Health Professional Training on "Repairing Relationships of Traumatized Children" by Julie Larriue, PhD from the Tulane University School of Medicine and Institute for Infant and Early Childhood Mental Health
Submitted by: Coos County Mental Health
Amount Requesting: \$3000
Grant Period Request: One time cost for the June workshop

2. Approval of:
Scholarship Dollars for Family Members, Consumers, and JBH Staff at a training on Collaborative Problem Solving by Stuart Ablon, PhD from Harvard University and Massachusetts General Hospital
Submitted by: SOASTC
Amount Requesting: \$5,000
Grant Period Request: One time cost for the August workshop

3. Denial of:
Crisis Assistance Project in Curry County
Submitted by: Oasis Shelter Home, Inc.
Amount Requesting: \$39,876
Grant Period Request: One Year

Discussion: Commissioner Toler commented that there are two different references in the report to look at the policies in terms of how many times an organization can submit an application and limiting grants solely for the benefit of OHP Members. He added that on the denied application for the Oasis Shelter Home, that JBH staff look at ways of working with that group to improve the application for reconsideration. Bob Furlow explained to the Board that this grant has been presented before and has gone back with recommendations for retooling the grant application and that the application in this report is the outcome from that. Dave Bast added to that by explaining why the grants cannot be used for non-OHP programs relating to the use of Medicaid dollars. Commissioner Rhodes commented that there seems to be some confusion from the application as to the real intent for the grant. He commented that it may be worthwhile to have the OASIS Shelter clarify that with the help of Curry County Mental Health. Commissioner Elliott added that he would also like to hear from JBH Staff on the recommendation to have a separate committee being created for Training Requests.

Motion approved by all.

Provider Billing Timeline Policy

Dave Bast explained that out of the financial reports there was discussion around denied claims and the amount of time Providers are taking to respond to those denials. He explained that out of those discussions, JBH created the Billing Timeline policy to deal with the delayed responses to both denials and billing for services.

Commissioner Elliott asked if the timeline spelled out in the policy if there is any provision in the appeal process. Bob Furlow explained that this policy is strictly an administrative process and completely separate from an eligibility process. This policy is around the processing of claims in a timely manner. Bob Furlow added that JBH's contract with the State holds the organization to the same such standard.

Commissioner Toler asked about the process of claims being denied if submitted after 90 days and then being able to resubmit that for further consideration and how that plays out. Bob Furlow explained that the timelines in the policy all work within in the one year timeframe mandated by the State. He further explained the process that would take place in claims being resubmitted.

Kim Miller asked if the policy was retroactive. Dave Bast explained that it has been explained to one of Provider who has some issues with claims that JBH is willing to go back no more than one year to review claims. He also explained that JBH has sat down with that Provider having problems in the billing area and went through the process with them once again.

Bob Furlow explained that if the Board approves the policy the next step is for JBH to have a communication phase on the policy with its stakeholders.

Joe Adair commented he is sure JBH wants to be as reasonable as possible but with the timeline on encounter data it's critical to get it going. Dave Bast added that if the encounter data does not get in on time it can affect capitation rates for up to three years.

Following discussion it was decided that the policy would take effect on May 1, 2009.

Motion: Dave Toler motioned to approve the Claims Processing and Approval Deadlines policy with an implementation target date of May 1, 2009 and seconded by Commissioner Gilmour.

Commissioner Elliott's asked about State Approval noted on the cover page. Dave Bast explained that there is no specific timeline as to when policies are approved by the State so the assumption is that the policy is in effect until JBH here's differently from the State.

Motion approved by all.

REPORTS

IGA and Bylaws Revisions

Dave Bast explained that the revisions being presented today were a result of last month's Board Meeting discussion on the documents.

Consensus of the Board is to keep the Bylaws vague in terms of the specific day of the week as well as the frequency. The Board discussed the best day of the week for the meetings. Following discussion it was decided that the current 4th of Monday of each month remains to be the best option for the entire Executive Committee.

Commissioner Elliott stated that there is the option of attending the Board meetings by telephone.

Commissioner Toler offered to find space for the Annual Meeting in Josephine County on June 22, 2009 from 1:00 – 4:00.

Bob Furlow stated that the IGA needs to be signed by each of the counties in order to have the Bylaws approved at the annual meeting. The Board asked for a clean and redline version for each document for the counties and their counsel along with a cover letter explaining what JBH is doing with the documents, which is a review for legal efficiency and for signature/approval by May 15, 2009 with immediate concerns presented to JBH and its council immediately following its County Commissioner meeting.

Children's Contract Forum

Dave Bast explained that JBH invited the Children's Providers that it did business with in the last year to join them in forum around their 2009 contract. He explained that discussion started out around the studies done by Dale Jarvis for both the Providers and the MHO's and the issue around the rates and requests for an increase as well as the unknown in the budget cuts. It was evident during those discussions that some providers were going to take a firm stance on what minimum rate they would accept. He explained that JBH was able to get signed contracts from two providers in each area of service but that some providers decided not to enter into a contract because of the rates. Bob Furlow added that reviewing the contracts now in effect, JBH believes it has adequate services available for the needs in the region. He indicated that JBH has relayed its willingness to partner with organizations, to look at opportunities providers may have to reduce lengths of stay, to be more innovative in the care techniques provided to children; all with the eye toward quality and cost containment. Bob explained that JBH will be meeting with the Care Coordinators and Counties over the next several days to inform them of what providers have contracts so that they can make appropriate business decisions and referrals. He added that he believes that this outcome is also going to require JBH to double its efforts in working with Child Welfare as they are unique in the deliver system and traditionally make referrals with the intent of placement versus treatment. Those discussions have already begun.

Dave Bast added the forum was very well received as JBH receive a lot of positive feedback for opening the discussion with the Providers and JBH being up front with them about the budgetary restraints and the need for stronger utilization. The group discussed the need for looking at outcomes, and not just we need a higher rate, in order to see what programs are really making a difference.

Integration Discussion

Dave Bast explained that this was originally placed on the agenda to discuss the outcome of a meeting that was to be held with the State on this subject. That meeting was cancelled due to a schedule conflict. Dave provided a copy of a Memorandum from Senator Bates and Representative Kotek relating to the ongoing discussion at all levels around the integration between mental health and physical health services. The Board discussed this memo in detail, including the likelihood of this type of integration happening, the possible pitfalls of the proposed changes and if a voluntary demonstration project will be telling of if the project works. Maureen Graham provided information on how AOC is approaching this and that is to not start out with an oppositional position but rather first hear the positions on this and the actual intent of what is stated in the memo.

Dave Bast stated that his assumption from the Board is for staff to closely monitor this and keep the Board informed. Commissioner Elliott agreed that it should be closely monitored and weekly updates provided to the Board if possible.

Dave Toler had to leave the meeting for another meeting at 2:40.

Financial Update

Bob Furlow provided a detailed Financial update for YTD 2008/09. He explained that Mike Sewitsky will be presenting a supplemental budget at the April Board meeting. He pointed out that trending in the Children's System continues to improve. Additionally, there is one Provider that continues to be behind in submitting its encounter data.

Dave Bast added that at the last MHO Directors meeting in Salem, they were projecting a 3% in managed care in 2010; 30% cut in managed care 2011.

Commissioner Elliott asked about the carry forward revenue under Acute Care actually is. Dave Bast explained that this is the first full year JBH has administered the acute care budget. He added that starting out, the information JBH had received was flawed in that the reporting of usage was very low because they were operating off of the county carryover. The carryover stated is based on JBH taking it over in July. He agreed that any potential budget cuts could in fact impact that carry forward revenue. He further commented that if those cuts are large it will eat up any reserve rather quickly and JBH will have to regulate usage of the services. Bob Furlow added that the carry forward is reflective through the end of February; the first eight months of the bills that have come in have already been paid. He explained that one thing that could potentially change is the State paying for when an individual is slated to go to the State hospital. If the State discontinues that funding but the mandate to provide services remains, JBH would be left holding the deficit of that funding. That could put the acute care hospitals at jeopardy because they will not agree to go unpaid for those indigent citizens.

Maureen Graham explained that Jackson County is under discussions with Ashland Special Education Director in Jackson County about opening up a day treatment program. She expressed concern with the over utilization the region has seen in the authorizing of day treatment services and offered caution. Dave Bast added that the request came from the school district and that JBH saw it as an opportunity to discuss alternatives to the needs in the region. Kim Miller pointed out that there is a Provider in Josephine County also trying to push an opening of another day treatment program.

EDUCATION

OPAR Pre-Audit Training

Bob Furlow explained what OPAR (Office of Payment and Recovery) is and the kinds of reviews they are conducting throughout the State; credentialing, chart reviews, etc. He explained that JBH's part in this is to help its county understand what to expect in an audit from OPAR and that it has asked OPAR to come to the region and conduct a series of trainings with the hopes to minimize any negative findings for the Counties and Providers. Commissioner Gilmour asked if there was any data on what the average payback is from OPAR audits so that adequate reserves are held for potential findings. Bob Furlow stated that JBH hasn't seen that but would ask for it and explained that JBH can get what they are finding. Maureen Graham stated that AOCMHP has done a lot of work in this area and could potentially provide those findings. She further explained that the final financial payout could be significantly lower after attorney review of the fiscal and administrative findings.

Region V Update – Treven Whitney

Dave Bast provided a history of when Region V joined JBH and introduced Treven Whitney, the Manager of Region V, to provide an update as to what Region V does. Treven Whitney explained in detail how Region V works with Crisis Diversion Services for Developmentally Disable clients and their collaborative efforts with the six CMHP programs (Coos, Curry, Douglas, Jackson, Josephine and Klamath counties).

Treven Whitney commented that joining with JBH has been very positive from an overhead perspective which has allowed for more consultation services out to the clients. He also explained how the staff positions work in many different faceted areas.

Dave Bast added that the advantage for JBH is the reduction in administrative costs which is a result of the cost sharing between the two organizations.

Commissioner Elliott asked what Treven Whitney anticipates for Region V. Treven explained that there has been a rise in crisis cases; particularly in autism and fetal alcohol. Financially, Region V is doing well partially because of the centralization of the finances for the region.

Joe Adair asked if Region V had a percentage of people diagnosed both developmentally disabled (DD) and mental health. Treven Whitney stated that based on what the Southern Region is seeing it's over 50%. He added that they have been working on looking at the data from hospitalizations, how many are specific to DD clients then breaking down it further as far as dual-diagnosed clients to see what services they were in and then asking how they can better those services to prevent those

hospitalizations. Treven explained that they are working with the State on specific case studies and targeting with both Oregon Technical Assistance Program and the Service Provider(s) for consultation and training. He commented that Region V is very excited about this and hoping that the outcome will be a lot less hospitalizations and building of skills for the providers.

Commissioner Elliott asked about the increase in autism. Treven Whitney stated that in terms of out-takes autism is second to fetal alcohol. Commissioner Elliott asked if they've been able to see analyses as to why. Treven commented that the analyses are all over the place. He added that they are a lot of specific ways of supporting individuals with autism depending on where they are in the spectrum that have been proven to be effective.

Commissioner Elliott asked how the discussions around integration affect Region V; specifically in and around outcome based measures. He asked how success or an effective program is measured in a DD program. Treven Whitney explained that of the 12 programs in the region that less than 50% are stronger programs which is specifically attributed to their training programs. He added that in the DD world staff is hired at a significantly lower wage. What's key is to have the core competency training program. If an agency has that, you will see positive outcomes.

Commission Gilmour asked if any of the identifications of fetal alcohol are being driven by the schools and/or pharmaceuticals because it seems that the spectrum is getting longer. Treven explained that the ones coming through Region V are on the higher end of the identification spectrum for fetal alcohol.

PUBLIC COMMENT

None.

ADJOURNMENT

Meeting adjourned at 3:30 p.m.