



**JBH EXECUTIVE BOARD
MEETING MINUTES**

MEETING DATE: May 26, 2009 – 1:00 – 4:00

MEETING LOCATION: JBH Offices – 2nd Floor Oak Conference Room

BOARD PRESENT: John Elliott – Klamath County; Dave Toler – Josephine County; Dave Gilmour – Jackson County (by telephone); Kevin Stufflebean – Coos County; George Rhodes – Curry County; Bill Waddle – Curry County

JBH STAFF: Dave Bast, Bob Furlow, Mike Sewitsky, Patty Terhune

COUNTY MENTAL HEALTH DIRECTORS: Ginger Swan, Coos County; Maureen Graham, Jackson County; Joe Adair, Curry County; Ann Lynn, Klamath County; Kim Miller, Options

BUDGET CITIZEN MEMBERS: Trina Lee – Klamath County

OTHER: Jerry Herbage – Curry County; Joanna Lions – Coos County, Bob Lieberman; SOASTC

Board Member Commissioner Toler called the meeting to order at 1:10 p.m. and asked for introductions.

ACTION ITEMS

Supplemental FY 08/09 Budget
Mike Sewitsky explained in detail the supplement to the FY08/09 budget. He explained the differences from the original budget relating to Revenue and Expenses. Commissioner Toler if there were any questions or comments.
Commissioner Toler asked of the projected ending fund balance of \$2.2m plus when you do a breakdown of those funds, how restricted they are. Mike explained that the funds shown for the OHP Acute Care withhold can only go toward hospitalization or inpatient alternatives for OHP Patients. The same goes for the Indigent funds are restricted to non-insured members.
Dave Bast commented that this budget is a significant change from previous years in which there was a lot of red ink. This is due to having in place strong utilization management policies and the cooperation that JBH is receiving from its member counties. He added the issue of having money build up allows JBH to buld up the reserves thereby providing alternatives for future development of services.
Commissioner Toler asked for a motion to approve the Supplemental FY 08/09 Budget.
Motion: Commissioner Stufflebean motioned to approve the supplemental budget and Commissioner Rhodes seconded. Motion approved by all.

Appoint Budget Committee

Patty Terhune explained who the current members of the committee were as well as the new members. Commissioner Toler asked for a motion to appoint the new members to be committee.

Motion: Commisisoner Stufflebean motioned to appoint Trina Lee to the Budget Committee and Commissioner Rhodes seconded. Motion approved by all.

ADJOURN TO BUDGET COMMITTEE MEETING

Commissioner Elliott adjourned the meeting at 1:23 p.m.

RECONVENE TO REGULAR BOARD MEETING

Commissioner Elliott reconvened the Board Meeting at 2:01.

CONSENT CALENDAR

Board Meeting Minutes of 03/23/09
Board Meeting Minutes of 04/27/09
JBH Update Report

Commissioner Toler asked if there were any questions or comments on either set of minutes or the JBH Update Report, of which there were none.

Motion: Commissioner Rhodes motioned to approve the minutes of 03/23/09 and 04/27/09 as well as the JBH Update Report as presented and Commissioner Stufflebean seconded. Motion approved by all.

ACTION ITEMS

Revised Children's Utilization Management Policy

Dave Bast explained that in April 2008 JBH presented the Children's UM plan to the Board following many meetings with Providers about the plan. At that point there was still a lot of discussion on the Resource management part of the plan. The Board gave JBH the task to monitor that plan over the next year and make any necessary changes. He explained that the plan being presented today was based on feedback from Providers as well as some changes requested by AMH.

Bob Furlow explained that JBH attempted to take the feedback from the Providers as well as the State and put those elements together in this revised plan. He explained that JBH discussed this with the Mental Health Directors at their meeting this morning with only housekeeping questions from that group. JBH now feels that it has consensus from both Providers and Mental Health Directors on the plan being presented to the Board today.

Commissioner Toler asked for clarification purposes that this is an already approved plan but is being revised to improve its purpose and process. Dave Bast asked if Bob Lieberman, as a Provider, if he felt that ample opportunity was given during the process to revise the plan. Bob Lieberman agreed that there was ample opportunity to provide input and felt that the plan has improved immensely. Bob Furlow commended Karen Cady and her staff on working on the plan with JBH stakeholders; specifically to the oversight piece that has been added to the plan. Karen Cady then explained in detail the Continued Stay Review piece that was updated in the plan and complimented the Providers for their efforts and cooperation.

Commisioner Toler asked if there were any questions on the plan. Bob Furlow asked if it would be appropriate to include the Acute Care Utilization Management Plan as a part of this discussion because the principal changes are really the same in both plans.

Motion: Commissioner Rhodes motioned to approve the Revised Children's Utilization Management Plan and the Revised Care Utilization Management Policy and Commissioner Stufflebean seconded.

Commissioner Toler complimented JBH on the fiscal improvements at JBH and making it come to fruition by both JBH and its Providers.

Motion approved by all.

Revised Acute Care Utilization Management Policy

Discussed in conjunction with the Childrens Utilization Management Plan.

Revised Regional Reinvestment Policy

Dave Bast explained that this is a document under constant review due to the varying types of request and dealing with alternative ways to implement programs.

Heather Hartman explained the changes to the policy in detail. She explained that a separate section has been created to work with Training requests with a more simplified process. Bob Furlow added that the changes made in the document do take into consideration the recommendation from the Regional CMHP Directors as well as the Board of Directors. He added that the quarterly report requested earlier by the Board of Directors has been completed and will be discussed later in the meeting and will be done so on a regular basis.

Commissioner Toler commented that he is pleased to see the follow up piece; the grant outcome, the monitoring and reporting piece. He then asked if there were any other questions or comments on the Revised Regional Reinvestment Policy, of which there were none.

Commissioner Toler commented on the criteria used to evaluate the grants that perhaps in the future we could consider some type of point system for rewarding grants. He added that he does like the direction of the policy. Commissioner Stufflebean asked if we should be required to meet the 75% evidence based practice in awarding these grants. Dave Bast commented that because this is not a state funded program, those criteria do not have to be met. He added that he does believe it is an area JBH should strive for in order to really see the outcomes. He explained that the intent of grants is to fund start up programs that hopefully will sustain themselves through encounters and in the future they will need to adhere to that 75% criteria. Commissioner Toler added that is why he like to see some kind of point system to take that kind of criteria into consideration.

Motion: Commissioner Rhodes motioned to approve the Revised Regional Reinvestment Policy as presented and Commissioner Stufflebean seconded. Motion approved by all.

New Training Policy

Bob Furlow explained that this policy was incorporated into the Regional Reinvestment Policy in order to continue that monitoring for training request. He explained that this piece would be handled by the Quality Management Committee and would be a more simplified process compared to the reinvestment grant process.

Commissioner Toler asked with evidence-based practice seeming to be a priority, should that be taken into consideration when approving training requests. Commissioner Stufflebean commented that it is not always the most valuable resource especially for some of the smaller counties who cannot afford evidence-based programs.

Commissioner Toler asked if there were any questions or comments on the Training part of the policy, of which there were none.

Motion: Approved in conjunction with the Regional Reinvestment Grant Policy.

Cross County Billing Policy

Dave Bast explained that this item has been tabled to the June Board Meeting in order to allow for additional review and comment with the Mental Health Directors.

REPORTS

Regional Reinvestment Grant Report

Bob Furlow explained that this report was created at the request of the Board of Directors and will highlight activities of the project, sustainability, outcomes and future plans of the project; a financial accountability piece is included as a part of the report. He stated that this is the planned template until we have some of the rollout of the new outcome models that will be implemented as we go through the next grant cycle.

Commissioner Toler asked that now that the Board has approved more criteria in terms of the process, we'll actually see incoming proposed outcomes and evaluate accordingly. Bob Furlow agreed and stated that the report will be tailored as we go through the new process. Bob Furlow explained that in the current report it shows that some reporting requirements have not been met by two grant recipients. Current policy states that the next quarterly installment will not be issued until that is received and evaluated. This new policy will further drive the outcome measures.

Commissioner Toler asked if there were any questions or comments on the grant report, of which there were none.

PUBLIC COMMENT

Dave Bast commented that this month symbolized the completion of his two year contract with JBH and that it has been a pleasure working with the Board and JBH staff. He added that he is pleased with the progress that has been made with JBH staff and collaboration with its stakeholders.

Commissioner Elliott seconded Dave's comments on JBH staff and added that he is grateful with the staff we have and that has shown good solid planning and execution of the plans in place. Commissioner Elliott motioned to begin the preparation of the renewal of Dave Bast contract as Executive Director and seconded by Commissioner Stufflebean. Commissioner Stufflebean suggested that there be a meeting with Dave Bast about the extension of his contract. Commissioner Toler agreed with Commissioner Stufflebean's comment and added that he too is pleased with the progress being made at JBH and with its stakeholders. Motion approved all.

Bob Lieberman commented on the use of the Regional Reinvestment Grants and how much it has helped the program in Coos County.

Bob Lieberman offered clarification on a portion of the March minutes pertaining to training requests from the Regional Reinvestment Grants. He commented that there is a little bit of misperception about a training fund request made following the grant request and went on to explain in detail why the training request was separate from the grant. He stated that he fully supports the Regional Reinvestment Grants and all that it has done for the various programs.

Commissioner Stufflebean encouraged the rest of the Board to follow what happens in the final weeks of the legislative session because there could be some significant changes to the Mental Health structure if certain bills are passed.

ADJOURNMENT

Meeting adjourned at 2:24 p.m.