



**Quality Management Committee Meeting
Noon to 2pm**

Attendance

Present: Skip Alexander, Tamara Johnson, Mark Fisher

Present via electronic communication: Tracey Robichaud, Scott Munson, Kevin, David Geels

JBH Staff Present: Hal Sexton, Heather Heartman, Marla Gee

Absent:

Topic	Discussion/Action	Purpose of Presentation	Outcome or Follow-up Needs	Responsible Person Task Time Frame
Call to Order Review and approval of minutes	Meeting was called to order by Skip Alexander. Motion made to approve the minutes with corrections. Motion seconded and carried. Minutes approved.	Order of Meeting	None	
Consumer/Advocate Updates	Conference information shared. Mark hoping to attend. Concerns about dental issues with mental health clients.	Informative		
County Updates	Jackson – no attendance due to roll out of new computer system. (Unicare) Coos – New medical provider, Dr. Palmer who is currently addressing back log of appointments. Children’s crisis center to open within the month. Klamath – Phoenix place open end of August. Residential treatment facility with 3 hold rooms and 16 beds. Currently enhancing their electronic system to improve information gathering system. Increase in admissions, 25% dual A&D diagnosis. Options – In negotiation process for new system. Increase in acute care clients with no prior mental health treatment and A&D diagnosis. Kids referrals holding steady, not down as is usual for the summer. Gambling admissions tripled in first 6 months this year.	Informative		

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JBH Updates	<p>Bob – Announcement of new hire, Ann Ford to fill Quality Management Coordinator position, in office on August 12th.</p> <p>Updating language on notice of action letters to consumers while still meeting state requirements.</p> <p>Federal requirement for services to tribal members.</p>	Informative		
Policy Updates	None at this time.	Informative		
Access Measures and Other Quarterly Reports	<p>Review of children’s treatment data and numbers, handout included. Review protocols for continued stay. Chart reviews being done by Karen Cady, Lori Levine and Dr. Ferguson. They have been doing this for approximately 6 months, to insure children are receiving appropriate levels of care and released appropriately.</p> <p>Heather requesting access data is sent to her. Due at the end of July.</p> <p>Request for grievance logs.</p> <p>Discussion on geriatric services available and who is qualified to treat this population.</p>	Informative	Counties to send access data to Heather.	All counties.
Encounter Data Manual	<p>Request for data from counties.</p> <p>Making a regional manual.</p> <p>Definitions/what codes etc...</p> <p>Per code diagnosis.</p>	Request	Counties to send information to Heather.	All counties.
JBH Report on the Spanish Language Survey	Heather requesting assistance in locating Spanish speaking volunteers. Need for secret shoppers.			

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<p>Peer delivered services</p> <p>Delegated Activity Review and site visits.</p>	<p>Consumer day plans – October Plans for drop in center in Brookings. Proposed topics on abuse and neglect.</p> <p>JBH – Listing created to identify what activities are delegated. New language to identify them as sub contractors. Site visits to be completed, will be scheduled by Ann and children’s services being done by Lori and Karen. Every 2 years credentialing Every year site visit and review of contracted responsibilities.</p> <p>State site visits: Klamath – has not received letter yet. Findings on children’s providers, requiring they audit them. Options – Focus on quality assurance program. Work plan being developed. Curry – Outstanding issues from previous review. Only county without ICTS approved application. Provisional approval given. 90 day corrective action period given to process requirements. JBH has offered assistance.</p>		<p>Copy to be sent to QI coordinators for review (was given to directors)</p>	
<p>JBH Report on Special Health Care Needs</p>	<p>County visits being scheduled for chart reviews of special needs clients.</p> <p>Presentations being done for county mental health providers on requirements for these members.</p> <p>Branch ID information shared to assist in identifying members county on MMIS.</p> <p>Rate groups/special needs members as designated by state. Included on monthly report sent to counties.</p>	<p>Informative</p>		

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	Special needs member's numbers including foster children. Unable to identify specific numbers until the end of the year due to billing process.			
Performance Improvement Project	Final data stages – physician satisfaction with mental health. Continued use of referral form.	Informative		
Demonstration Project	<p>Tracy – Plan for integration of services to include dental, physical health as well as mental health.</p> <p>Projects being awarded to look at barriers.</p>	Informative		