

<b>Children's Advisory Council Meeting</b>		
<b>2/22/2011</b>		
MINUTES	12:30-2:30	<b>JBH</b>
<b>MEETING CALLED BY</b>	JBH	
<b>TYPE OF MEETING</b>	Combined Monthly Provider and Regional Children's Mental Health Advisory Council Meeting	
<b>FACILITATOR</b>		
<b>NOTE TAKER</b>	Heather Hartman	
<b>TIMEKEEPER</b>	Karen Cady	
<b>ATTENDEES</b>	Gena Kesler, Parent; Jolene DeLilys, Parent; Ron Sipress, Parent; Al Ashker, Parent; Sharon Ashker, Parent, Johanna Curelo, Coos County Mental Health; Ann Ford, JBH; Jess Smith-Rowe, Options; Anne Abdy, Curry County Human Services; Brooke Rizor, Options; Brenda Atchley, Options; Sandy Heine, SOASTC; Jeanette Chadic, Parent; Leslie Kurlan, SOCSTC; Andrea Igl, Options; Bob Furlow, JBH; Connie Guthrie, Parent; Bobbie Holden, Parent; Gary Weiss, Parent; Eileen Larcome, Parent; Christine Larcome, Parent	
<b>Approval of January 25, 2010 Minutes</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved with Changes <input type="checkbox"/> Not Approved		
General Discussion:		
<b>Agenda topics</b>		
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<b>DISCUSSION</b>	<b>Family Forum Update</b>	
The Families provided support to a parent that is going through some issues. They also discussed: <ul style="list-style-type: none"> <li>• The children's Residential Programs Annual Conference in Seattle</li> <li>• OFSN Quarterly Meeting Update, and writing letters and communicating with the Legislature.</li> <li>• Classes provided thorough the Oregon Post Adoption Center</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
n/a		
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<b>DISCUSSION</b>	<b>Provider and Care Coordinators Meeting Update</b>	
Discussed a case and how it was an example of what happens when children are sent out of the region for services. The group looked at communication issues and service coordination issues when this occurs. <p>Coos County Mental Health and Options also brought their new ISS-P (Individual Services and Supports Plan) that they implemented after the ISS-Rs were released. The group discussed issues around implementation of the new plan.</p> <p>The group also discussed issues around coordination between the County Mental Health Programs and Day Treatment Services.</p> <p>The group talked about how to develop a treatment plan when a child is in crisis. Foster kids better. SOASTC and SOCSTC are currently recruiting more parents.</p>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	None	None
<b>DISCUSSION</b> <b>Operating Principles</b>		
<p>Handed out an updated version of the Principles for the council to review.</p> <p>The following was noted:</p> <ul style="list-style-type: none"> <li>• The first three sections relate to JBH's contract requirements around having the Council, and what membership should look like. This really is only changed if/when there are any contractual changes.</li> <li>• Section four and on can be changed by the council based on need.</li> <li>• Other than formatting issues, the council approves of the changes to the document.</li> </ul> <p>The Council approved the document with the formatting changes.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Fix Formatting	Heather Hartman	Next Meeting
<b>DISCUSSION</b> <b>Data</b>		
<p><b>CPMS</b> (Client Process Monitoring System) data was handed out to the council. This data was recently shared with Karen, and is accurate.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Klamath County has a high number of children that are open in outpatient services compared to the other counties.</li> <li>• Josephine County traditionally has a low number of children that are placed in residential treatment.</li> <li>• This data is important because the State uses it to inform how much money should go to our region to pay for different types of services.</li> </ul> <p><b>ISA (Intensive Service Array) Data and Report</b></p> <p>The council talked about the report that breaks down all of the info that has been gathered on both the ISA Progress Review and the BERS (Behavioral and Emotional Reporting System). These have both been put into a database. The numbers do not represent what is truly occurring in the region. This is due to unclear instructions on what was to be entered into the database.</p> <p>The council talked about issues around data collection and including the different forms and different reporting requirements. There are also some issues with coordinating with families to fill out the BERS. It is a 50-question assessment that needs to be done. Other issues arise because the BERS is a copyrighted assessment.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<b>DISCUSSION</b> <b>Quality Assurance: Incident Reporting</b>		
<p>The Council Reviewed an incident report that had been submitted to JBH.</p> <p>The following comments made by the Council:</p> <ul style="list-style-type: none"> <li>○ The committee liked that proximity manipulation was used (which is when a person uses their body in a way to help the situation without hands on_.</li> <li>○ Liked that collaborative problem solving was used.</li> <li>○ The group wondered if having a client take space n the hallway is considered seclusion. It is hard to know by report whether or not it was seclusion as defined in the ISS-R.</li> </ul>		

